

Parent-Teacher Conference Letter

Dear Parents,

As the day of our scheduled parent-teacher conference draws near, we need to collect our thoughts about your child so our time can be put to good use. The following questionnaire is designed to assist me in covering all areas of concern to you and to me. Please take a few minutes to complete and return it to me *prior* to our conference. Remember, this is *not* an evaluation; it is a *sharing* of information about a child that we both care about.

Thank you for your cooperation.

1. My child communicates the following to me at home about school:

a. Relationships with children and adults:

b. Favorite activities and areas of play:

2. I see my child's areas of strength as:

3. I feel that my child needs to develop skills in:

4. I would like to discuss or have more information on:

Have you considered the whole child—social, emotional, physical, and intellectual?

What else have you been wondering lately?